С левой стороны страницы должен располагаться текст на английском языке, с правой – на русском.

Изучаемая тематика – строительство.

**Контрольная работа № 1**

**Вариант 2**

**Задание 2. Переведите предложения.**

1. I shall ask him whether he will arrange it for me.

2. He isn't what he pretends to be.

3. I cannot understand why he did it. I am not satisfied with what I have written.

4. The question is whether they will arrive in time to take part in this work.

5. Whether a friendly settlement of the dispute between the sellers and the buyers can be arrived at is doubtful.

**Задание 3. Составьте 10 сложных предложений.**

**Задание 4. Прочитайте, переведите письма, и напишите свои по аналогии.**

**Согласование сроков**  
Fitting of our new branch in Berlin-Wedding  
Dear Mr. Möller,  
It is our intention to open a new branch in March of this year.  
We would be delighted if you could take responsibility for fitting out the salon, as you have done for the majority of our other branches.  
We therefore request that your interior designers come  
to view the premises at Müllerstr. 12,  
10555 Berlin-Widding on  
04.07.02  
at 11.00 a.m.  
Please let us know if this appointment is not convenient.  
Your contact person is Mr. Wilfried Müller in the Marketing Department.  
Yourssincerely,  
signature  
HansKnuth

**Отправка документов**

Re: Ourtelephoneconversationof 06. March 2003

Dear Mr. Goodwich

Please find enclosed the documents you required as discussed on 06. March 2003.

We would like to remind you that these documents are highly confidential and copying or distributing them to third persons is strictly prohibited.Yours sincerely,

Huthermann& Co. KG

Подпись

p.p. Friedrich HauserEncl.

**Просьба о смете расходов**

 Re: Request for estimate

Repairs to a crane.

Dear Sir/Madam,

Our crane, made by Müller &Söhne in 1997, has various faults. The lifting arm cannot be used to its full capacity and there are also noises when the transport parts are lowered.

We would be very grateful if you could send a technician to us as soon as possible to inspect the equipment and make an estimate.

Please contact Ms. Schmidt on extension 17 to make an appointment. We are also interested in your new price list for 2003 and request that you send us one.

Thanking you in advance for your trouble,

Yours faithfully,

Peter Petersen

ERDBAU AG

Подпись

Ingrid Gerlich

For Peter Petersen (away after dictation)